



The City of Torrance Invites you to Apply for the Position of :

Public Works Inspector–Capital Projects

\$30.12– \$40.38 per hour

(Up to an additional 12% premium pay depending on assignment & certifications)

The City of Torrance is seeking two (2) **Public Works Inspectors for Capital Projects** to perform inspections of permitted and City contracted construction capital projects; ensure conformance with plans, specifications, standards, laws and regulations, and perform a full range of complex tasks relative to this area of responsibility. This is a skilled journey-level class that requires independence of action, judgment, and discretion in interpreting plans and specifications and enforcing local, state, and federal construction regulations.

This position is unique from the Public Works Inspector in that it is primarily responsible for the inspection of Capital Projects, has a greater depth of knowledge and ability regarding construction materials and methods, and greater experience in managing complex capital construction projects.

Special Requirements: This position requires a 5 day/40 hour (5/8) work schedule. Must be willing to travel and be available to respond during off duty hours to coincide with project construction hours.

Requirements

MINIMUM REQUIREMENTS:

Any combination of education and experience that provides the required knowledge and skills is qualifying. A typical way to obtain the knowledge and skills would be:

- Equivalent to graduation from high school, preferably supplemented by vocation/college coursework related to this field;
- Three years of responsible experience in engineering/public works inspection;
- Valid California class C driver's license; and
- Certified Qualified Storm Water Pollution Prevention Plan (SWPPP) Practitioner (QSP) must be obtained within 6-months of hire date.

IDEAL QUALIFICATIONS:

In addition to the minimum requirements, the IDEAL candidate will possess the following characteristics:

- Strong organizational skills and self-motivation;
- Ability to develop and maintain positive working relationships with management, staff, the public, contractors, utility companies, and public agencies.;
- Prior experience with performing inspection duties on public works projects that include specific duties related to the use of federal and/or state funds; and
- Ability to work independently and display sound judgment at all times.

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If you have any questions regarding this position, please email Craig Bilezerian, Deputy Public Works Director/City Engineer at CBilezerian@TorranceCA.Gov

Benefits

- Employees receive retirement benefits through the California Public Employees Retirement System (CalPERS) which is funded through contributions from both the employer and employee.
- Employees currently contribute 6.2% toward Social Security and 1.45% toward Medicare.
- Deferred Compensation Program.
- Health, Dental, Vision, and Life Insurance plans.
- Flexible spending which provides tax free options for medical, dental, and childcare expenses.
- Paid holidays, vacation and sick leave.

How To Apply

Interested candidates must submit an online application and supplemental questionnaire at www.TorranceCA.Gov/Jobs/. The application filing period opens **Monday, February 1, 2016 at 7:30 a.m.** and is open until filled. The first review of applications will occur when a sufficient number of qualified applications have been received.

Only those candidates who best meet the City's needs will be invited to participate in the testing process, which will consist of the following components:

Written Exam: weighted 40%

Oral Interview: weighted 60%

Applicants with disabilities who require special testing arrangements **must** contact Human Resources **prior** to the final filing date.

Special Notes

As a condition of employment, candidates must pass a background check and a pre-employment medical examination.
The provisions of this announcement do not constitute an expressed or implied contract and any provisions contained in this announcement may be modified or revoked without notice.



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Phone: 310.618.2915 • www.TorranceCA.Gov • E-mail: jobinfo@TorranceCA.Gov



CITY OF TORRANCE
PUBLIC WORKS INSPECTOR-CAPITAL PROJECTS
SUPPLEMENTAL APPLICATION
Job Code 16023523

1. Amount of full-time (40 hour/week and paid) experience in engineering/public works inspection work
(Note: you will need to demonstrate your experience in the job history section of the application).

☐ less than 3 years

☐ 4-5 years

☐ 3 Years

☐ over 5 years

2. Have you taken vocational/college coursework related to the public works inspection field?

Yes ☐ No ☐

2a. If yes, the please describe the courses you have taken.

3. Do you possess and maintain a current and valid class C California driver's license?

Yes ☐ No ☐

3a. If yes, what is your CA DL #:

4. Do you possess and maintain a current certification as Certified Qualified Storm Water Pollution Prevention Plan (SWPPP) Practitioner (QSP)?

Yes ☐ No ☐

5. Do you have a high school diploma or equivalent?

Yes ☐ No ☐

6. This public works inspector job requires detailed and accurate writing skills to capture information on daily work reports related to construction activity. Please describe your experience and/or protocol when writing daily work reports for construction activity.

7. Please describe your knowledge and experience with evaluating and/or inspecting traffic control related to lane closures on major streets. What items and issues do you look for to determine a compliant or non-compliant lane closure? What do you do if you discover a non-compliant lane closure?
8. Have you ever performed construction inspection on a project funded with federal and/or state grant funds? If so, what specific duties did you perform to ensure you complied with federal and/or state requirements.
9. Please describe your experience with interacting with members of the public.
10. I certify that the information I have provided is true and accurate to the best of my knowledge. I understand that this information is subject to verification with my former employers, and that misrepresentation may cause me to forfeit all opportunities to be considered for employment with the City of Torrance.
Yes ☐ No ☐